

Brandon Free Public Library
4 Franklin Street
Brandon, VT 05733

AGENDA

July 20th, 2022

Time: 4:30pm

Location:

Brandon Free Public Library

4 Franklin Street

Brandon, VT 05733

**And remotely: email molly@brandonpubliclibrary.org for link to remote meeting

- I. Call to Order
(Agenda will be adjusted to accommodate discussion with guests)
- II. Welcome visitors/Public Comments
- III. Approval & Review of the Minutes
- IV. Approval of Reports
 - a. Librarian
 - b. Treasurer/Finance Committee
 - c. Building & Maintenance
 - I. Apartments
- V. Friends Update
- VI. New Business
 - a. Safety Threat
 - b. Board Recruitment
- VII. Old Business
 - a. Action Items (Minutes)
- VIII. Comments and Announcements
- IX. Executive Session, as needed
- X. Adjourn

Next meeting date: August 17th, 2022

Brandon Free Public Library
4 Franklin Street
Brandon, VT. 05733
Board of Directors Meeting Minutes
June 15, 2022. 4:30 pm

Board/Staff Present: David Roberts, Cristy Harding, Christine Fries, Bruce Ness, Carol Fjeld, Stacey Ducette, Beate Jensen, Molly Kennedy

Guests: Bobbi Torstensen

Call to Order: 4:33 pm

Secretary's Report: Carol moved to approve the minutes, seconded by Beate. Passed unanimously.

Librarian's Report

The door count has doubled this month over last month.

Congratulations to Joni who received her Public Librarian Certificate after two years of work.

Building/Maintenance Report:

Apartments: The painting will start Monday. He will look at painting the two windows and the door on the porch and give a quote.

Renovation: No report at this time.

Friends 'Update: Started book sale 4/22/22. Intend to be open until the middle of October. Have gotten quite a few new volunteers. Averaging \$113 for each open day. Gave check today for the second half of the pledge.

New Business:

None

Old Business:

Action Items:

Staff is all set for now.

Naylor and Breen Construction Manager contract has not been signed as the contract is being developed

Painting work moving forward

Volunteer list is set but not printed as not needed

Comments and Announcements: None

Executive Session: Motion to move into Executive session at 4:45 pm and invite Molly by Stacey, seconded by Christy. Passed. Moved out of executive session at 5:18pm.

Motion to approve amended Demont contract by Beate, seconded by Christy. Passed unanimously.

Adjourn: Motion to adjourn by Christy, second by Bruce at 5:21 pm. Passed.

Respectfully submitted,

Carol Fjeld
Recording Secretary

Librarian's Report
June 2022

Circulation:

Adult: 1226
Juvenile: 989
Young Adult: 105
Computer: 49
WIFI: 600
E-lending: 344
General: 39
Catalog visits: 965

Interlibrary Loan

BFPL Borrowed: 25
BFPL Loaned: 45

Meeting Room:

Door Count: 3356

Programming:

Meditation weekly: 2
Teen Advisory monthly – 11
Grief Support Group monthly - 0
Book Discussion monthly – 5
Pins & Needles weekly - 17
Weekly Story Time - 44

General:

-Weekly meetings with different renovation and fundraising teams, including Demont Assoc., VIA, Isaac Wagner, mechanical/electrical engineers, BFPL committees
-Monthly meetings with State Dept. of Libraries and Directors of Large VT Libraries and BFPL Finance Committee
-CT Oliver's weekly story time has been a huge success

Next steps:

Hire for Jenny's position – her last day is August 3rd

In April:

New accounts: 23
Home deliveries: 4

Upcoming:

- Summer Reading Program begins July 1
- CT Oliver researching/applying for an ALA arts grant
- Carnival trivia July 30 (partnership w/Rec Dept.)
- Molly out 8/9-8/12
- 7/29 Awareness Event (Campaign)